

# Insurance contacts for ball diamonds

12-15-20



innovative *by* nature

If you play in AABC or USSSA, please contact either entity below to make arrangements with them for your insurance certificate to be sent to us with the [specific text required by the City of Rochester Hills](#). An [example](#) is also available on our website. These contacts know exactly what to do for our certificates.

## Deadline:

Your insurance certificate needs to be at the Borden Park Office at least 48 hours prior to your first reservation. To avoid processing delays and last minute certificates not meeting our text requirements, please arrange for your COI as soon as possible, well ahead of the 48 hour deadline.

Please request for the certificate to be emailed to yourself AND to [fieldreservations@rochesterhills.org](mailto:fieldreservations@rochesterhills.org)

## AABC certificates:



For assistance accessing the AABC national insurance program, contact:  
AABC at 505-327-3120  
Email: [info@aabc.us](mailto:info@aabc.us)  
<http://aabc.usapremiersports.com/>

## USSSA certificates:

- Online purchase is done at [www.ussa.com](http://www.ussa.com)
  - Login or Create a Managers Account at [www.ussa.com](http://www.ussa.com)
  - Once created and/or logged in, select 'Create New Team' on the left
  - Select the Registration season
  - Select "Request Background Check" to begin the background check process (you will receive an email from JDP to get started)
  - After you have cleared the background check (*could take 3-7 business days*) you can proceed with completing your teams registration
  - Register your team **WITH** insurance
  - Complete purchase



- Then follow up to request to add the additional [special text requirements for the City of Rochester Hills](#) with:

Alicea Coy  
EPIC Insurance Brokers  
Phone # 888-880-3602  
Fax # 925-521-8504



Email: [insurance@ussa.com](mailto:insurance@ussa.com)

- Make sure to **reference your USSSA certificate number from your online purchase!** It is located in the bottom left hand corner of your certificate of insurance. Or use your registration #.
- Allow additional 24 - 48 hours for processing.

For additional information about the City of Rochester Hills insurance requirements, please contact:

Bert Hallewas, CPRP, Park Ranger Sports  
Phone (248) 656-4797  
Email: [fieldreservations@rochesterhills.org](mailto:fieldreservations@rochesterhills.org)

Return to: [Sports Field Reservations](#) website