Residential Interior Alteration Application Checklist

☐ Application Fee - $100.00
☐ Completed and signed Building Permit Application with estimated cost of construction
☐ Contractor Registration
☐ Construction Drawings - two sets (include wall section and floor plan)
☐ Plot Plans - three sets (if egress window is being installed)
☐ Is this in a Historic District?
  □ Certificate of Appropriateness