Commercial Flag Pole Application Checklist

☐ Application Fee - $150.00
☐ Completed and signed Building Permit Application with estimated cost of construction
☐ Site Plans – three sets (showing location of flag pole with dimensions from building)
☐ Construction Drawings - Four Sets signed and sealed by Michigan Architect or Engineer
  ☐ Architectural
  ☐ Structural
☐ Structural Calculations – four sets
☐ Statement of Special Inspection from Architect or Contractors stating what needs special inspection (i.e., welding, high-strength bolts, special materials, etc.)