



BUILDING DEPARTMENT

CITY OF ROCHESTER HILLS



Date: 4/26/05	Rev. Date: 4/3/17	Effective Date: 4/3/17
Policy:	Procedure: X	
Title: Commercial Cell Tower Application Checklist		
Manual Name: Customer Service	Document Number: 2.2.2040	
Written By: Lisa Knudsen		

Authorized Signature: Scott Cope

- Application Fee - \$250.00
- Completed and signed Building Permit Application with estimated cost of construction
- Site Plans – three sets
- Construction Drawings – three sets signed and sealed by Michigan Architect or Engineer
 - Architectural
 - Structural
- Structural Calculations – three sets
- Specifications manual (if applicable)
- Soils Report
- Address Request Form
- Statement of Special Inspection from Architect or Contractors stating what needs special inspection (i.e., welding, high-strength bolts, special materials, etc.)