



Dear Water/Sewer Customer:

The City of Rochester Hills is offering you the opportunity to pay your water/ sewer bill through our Direct Payment Service. By sending in the completed enrollment form below, your bill will be automatically deducted from your specified checking or savings account on the bill due date. You are to continue to pay your bill as you normally would until your water/sewer bill indicates that you have been signed up for the service - then stop sending payments.

This program is offered to you at **no charge** by the City. Most financial institutions do not charge for the service. Please contact yours if you are unsure. You will still receive a bill to update your checking/savings account. If you need a new enrollment card or decide to cancel, simply call (248-841-2580) or write the Treasury Department at City Hall.

If you have any questions on this program, please call us at 248-841-2580, Monday - Friday, between 8:00 a.m. - 5:00 p.m.

City of Rochester Hills Treasury Department

CITY OF ROCHESTER HILLS WATER AND SEWER DIRECT PAYMENT ENROLLMENT FORM

Please print the following information:

Name: _____ W/S Account No.: _____

Service Address: _____ City: _____ State: _____ ZIP Code: _____

Mailing Address (if different): _____

Daytime phone number: () _____ Name of Financial Institution: _____

ABA/routing number (9 digits located on the lower left of your checks): _____

Select **either** your *Checking* or *Savings Account* and fill in Account No:

Checking Account No: _____

Savings Account No: _____

I hereby authorize the City of Rochester Hills to deduct my W/S payment from the checking or savings account listed above.

Signature: _____ Date: _____

This form may be mailed with your w/s payment; or mailed to: City of Rochester Hills, Treasurer's Office, 1000 Rochester Hills Drive, Rochester Hills, MI, 48309; or in the Drop Box at City Hall; or faxed to 248-841-2585