

2012 SHELTER / TENT RESERVATION & WAIVER OF LIABILITY FORM

Phone: 248.656.4673

Fax: 248.841.2576

CALL TO CONFIRM DATE BEFORE MAILING FORM

Day/Date Reserved: _____

Date Reservation Called In: _____

Arrival Time: _____

Amount Due: _____ Due Date: _____

Number of People: _____

(or reservation will be forfeited)

Bloomer Park: 8 am to Dusk (Ph: 248.656.4753)

- _____ Bloomer Stone Shelter (\$225)
- _____ Bloomer Pine Grove Shelter (\$175)
- _____ Bloomer Hilltop Shelter (\$175)
- _____ Bloomer Mountain Ash Shelter (\$100)
- _____ Bloomer Tent (\$100)

Spencer Park: 10 am to Dusk (Ph: 248.656.4657)

- _____ Spencer Shelter (\$200)
- _____ Spencer North Tent (\$100) (near playground)
- _____ Spencer South Tent (\$100) (btw. parking lot & beach)

Name: _____

Group Name/Type of Group: _____

Street Address: _____

City, State, Zip Code: _____

Home Phone: _____ Work: _____ Cell: _____

E-mail Address: _____ Fax: _____

List Special Arrangements (i.e., caterer, canopy/tent, inflated ride, etc.) _____

Park Ranger approval and any insurance requirements must be obtained 14 days prior to reservation date.

PAYMENT: Check, cash or credit card. Credit cards are charged a 2.6% convenience fee and are accepted by phone or in person only at the City Hall Parks Office. Shelter fees *DO NOT* include vehicle entry fees or boat rental fees. (Vehicle registration determines residency at Spencer Park.) **Cancellation Policy:** 100% refund if cancelled more than 30 days prior, 50% refund if cancelled 15-30 days prior, no refunds if cancelled within 14 days of rental.

Make checks payable to: **City of Rochester Hills**
Mail signed reservation form with payment to: Shelter Reservations
Parks & Forestry Department
1000 Rochester Hills Drive
Rochester Hills, MI 48309

RULES & REGULATIONS: (Visit the City website's [Shelter Reservations webpage](#) for complete listing.) You are responsible for informing all persons in your party of these rules and regulations. Violations may result in eviction from the park and loss of future reservation privileges. **NOTE: Alcoholic beverages and amplified sound/music are prohibited. No pets or flotation devices are allowed at Spencer Park. All shelter restrooms are open to the general public. Shelters and tents must be vacated by 8 pm Memorial Day weekend through Labor Day. You must be at least 18 years old to rent a shelter or tent and sign this contract.**

WAIVER OF LIABILITY: The City of Rochester Hills assumes no responsibility for any damages, loss of property, injuries, and/or sicknesses incurred by me or any accompanying persons as a result of using this facility. I agree to defend, pay on behalf of, indemnify, and hold harmless the City of Rochester Hills, its elected and appointed officials, employees, volunteers, and others working in behalf of the City of Rochester Hills against any and all claims, demands, suits, or loss that may be connected in any way to the use of this facility.

Please read, sign and date this form, and return with payment. Your signature affirms you are at least 18 years old and the person named on this contract. You will receive a copy of this signed form along with a receipt which must be presented to the Park Ranger on the day of your rental.

Signed: _____ Date: _____

FOR OFFICE USE ONLY

Date Pymt Rcvd: _____ Amt: _____ ERS: _____ Ins Rcvd: _____
Cash: _____ Check # _____ Credit Card: _____ Ref #: _____ Conf #: _____