

CITY OF ROCHESTER HILLS -- 2010 SEASONAL EMPLOYMENT DATA SHEET

Application Available at City of Rochester Hills Human Resources Department (City Hall or Website):

1000 Rochester Hills Drive, Rochester Hills, MI 48309

City website: www.rochesterhills.org

Human Resources: 248-656-4708

	Park Attendant	Seasonal Laborer	Lifeguard	Seasonal Engineering Assistant
ATTENTION: Applications for Park Attendant and Seasonal Laborer will not be accepted after March 19, 2010.				
Location	Borden, Bloomer, Spencer Parks	Parks/Forestry Division or Department of Public Services	Spencer Park	Department of Public Services "Pending Approval"
Rate of Pay / Work Week	*\$7.40/hr first year *\$7.75/hr returnees Up to 40 hours/week (flexible) Work 5 days, off 2 days Shifts vary: days, evenings, weekends, and holidays mandatory <i>Promotional opportunity to Summer Assistant: \$11.00/hr 1st yr; \$11.50/hr 2nd yr; \$12.00/hr 3rd yr</i>	*\$8.25/hr first year *\$8.75/hr returnees Parks: Up to 40 hours/week (may include evenings/weekends) Forestry: 40 hours/week, Mon-Fri DPS: 40 hours/week, Mon-Fri	*\$8.75/hr first year *\$9.25/hr returnees Up to 40 hours/week (flexible) Work 5 days, off 2 days Shifts vary: days, evenings, weekends, and holidays mandatory <i>Promotional opportunity to Captain: \$9.75/hr 1st yr; \$10.25/hr returnee; Certified Lifeguard Instructor: additional \$1.00/hr</i>	*\$9.00 - \$13.00/hr 40 hours/week, Mon-Fri (may include evenings/weekends) <i>Salary commensurate with education/experience and previous employment with City</i>
Hours of Operation	Mon-Sun, 7:30 am -12:00 am (may include extended hours for special events)	Parks: Mon-Sun, hours vary Forestry: Mon-Fri, 7:30 am - 4:00 pm DPS: Mon-Fri, 7:00 am - 3:30 pm	Mon-Sun, 9:30 am -10:00 pm (may include extended hours for special events)	Mon-Fri, 8:00 am - 5:00 pm (some flexibility)
Minimum Requirements	18 years old/high school graduate (college desirable) Valid Michigan Driver's License with no more than 4 points currently on record Acceptable Criminal History	18 years old/high school graduate (college desirable) Valid Michigan Driver's License with no more than 4 points currently on record Acceptable Criminal History Note: T-shirt & pants with NO tears, holes, profanity. Leather soled work boots needed. Forestry: Steel toe, leather soled work boots required.	16 years old (18 years old/high school graduate/college desirable) Red Cross certification or equivalent Valid Michigan Driver's License with no more than 4 points currently on record Acceptable Criminal History	18 years old 2nd year Engineering students (Civil Engineering, GIS, Land Surveying or Architecture majors desirable) Valid Michigan Driver's License with no more than 4 points currently on record Acceptable Criminal History
Pre-Employment Examination Requirements	Application Review Oral Interview Math Test Minimum Passing Score 70%	Application Review Oral Interview Math Test Minimum Passing Score 70%	Application Review Oral Interview Math Test Lifeguard Written Test Water-Skills Test Each Exam - Minimum Passing Score 70%	Application Review Oral Interview
Job Functions <i>These job duties are for informational purposes only and not intended to be all-inclusive or limiting as to specific duties.</i>	Operating concession stand, permit booth, boat rental and/or batting cages Park maintenance Rule enforcement Public relations	Parks: Lawn mowing/trimming; painting; shoveling, etc. (may fill in at concession stand, etc.) DPS: Lawn mowing/trimming; hydrant painting; assisting road crews, etc. Forestry: Tree maintenance Facilities: Building & landscape maintenance; painting; sawing, shoveling, etc.	Beach front lifeguarding Park maintenance Public relations Rule enforcement (may fill in at concession stand, etc.)	Conducting traffic or land surveys GIS data collection Utility inspections

Revised 2/8/10

Note: All Candidates are subject to a Post Conditional Job Offer Physical Examination; In addition, Lifeguards are subject to a Drug Screen.(Pass/Fail)