

Cost Center Position Detail - 2009 Base Salary

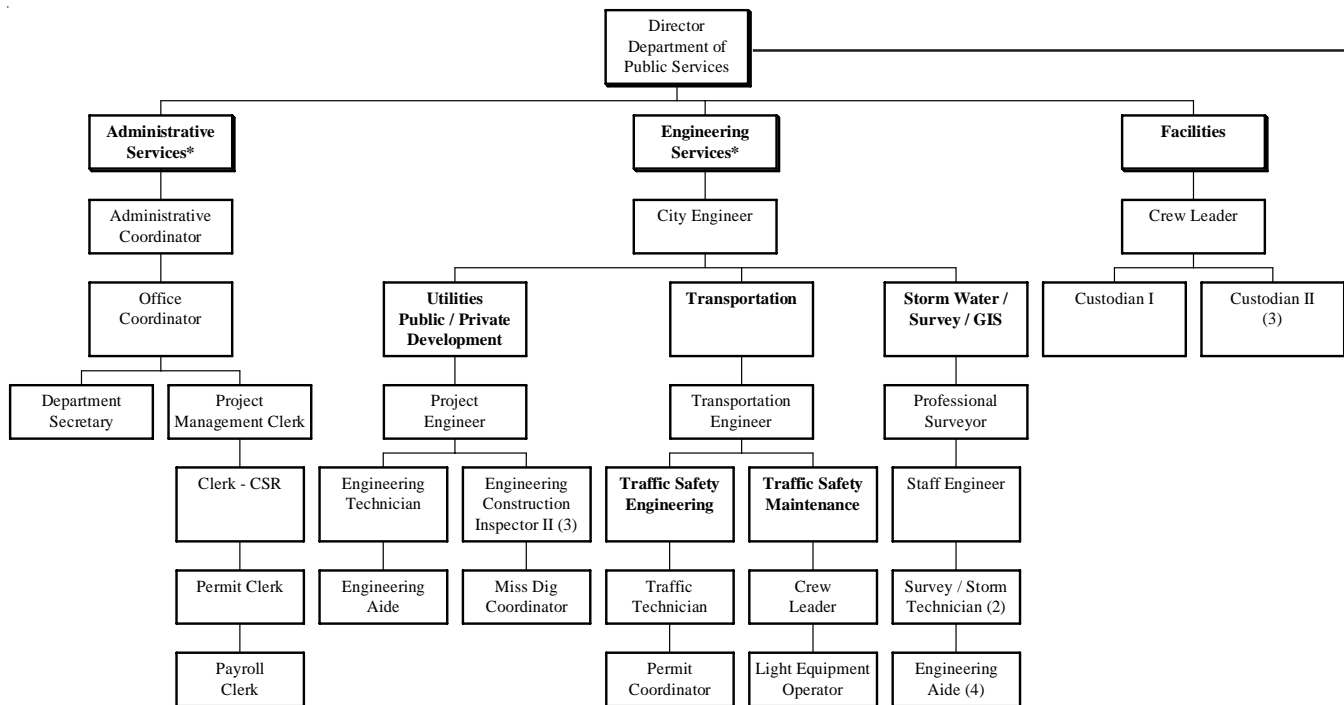
| <u>F.T.E.</u> | <u>Class / Title</u> | <u>Minimum</u> | <u>Maximum</u> |
|---------------|---------------------------------------|----------------|----------------|
| 0.50 | Director of Public Services | | \$ 100,327 |
| 0.40 | City Engineer | 73,632 | 95,276 |
| 0.80 | General Superintendent | 74,472 | 93,090 |
| 0.40 | Professional Land Surveyor | 69,466 | 89,885 |
| 0.90 | General Foreman | 70,926 | 88,658 |
| 0.90 | Project Engineer | 65,530 | 84,797 |
| 0.85 | Administrative Coordinator - DPS | 55,024 | 71,198 |
| 1.10 | Crew Leader | 48,793 | 57,406 |
| 1.00 | Crew Leader - Meters | 48,793 | 57,406 |
| 0.50 | Staff Engineer | 48,793 | 57,406 |
| 1.65 | Heavy Equipment Operator | 48,102 | 56,593 |
| 0.90 | Office Coordinator - DPS | 46,673 | 54,908 |
| 2.00 | Pump Maintenance Operator II | 46,673 | 54,908 |
| 1.80 | Engineering Construction Inspector II | 45,664 | 53,726 |
| 0.80 | Engineering Survey Technician | 44,050 | 51,827 |
| 1.20 | Engineering Technician | 44,050 | 51,827 |
| 3.60 | Light Equipment Operator | 42,867 | 50,436 |
| 1.00 | Miss Dig Coordinator | 42,867 | 50,436 |
| 1.00 | Office Coordinator - Garage | 42,867 | 50,436 |
| 1.00 | Clerk - CSR | 40,013 | 47,072 |
| 1.00 | Department Secretary - Engineering | 40,013 | 47,072 |
| 4.70 | Engineering Aide | 40,013 | 47,072 |
| 0.80 | Project Management Clerk | 40,013 | 47,072 |
| 7.00 | Laborer II | 37,719 | 44,373 |
| 1.00 | Meter Technician | 37,719 | 44,373 |
| 1.00 | Payroll Clerk - DPS | 36,084 | 42,447 |
| <u>0.70</u> | Permit Clerk - DPS | 36,084 | 42,447 |
| 38.50 | | | |

| <u>F.T.E.</u> | <u>Part-Time Temporary Positions</u> | <u>Hourly</u> | |
|---------------|--------------------------------------|----------------|----------------|
| | | <u>Minimum</u> | <u>Maximum</u> |
| 1.38 | Engineering Intern | \$ 8.50 | \$ 12.50 |
| 0.35 | Clerical Support Staff Aide | 8.50 | 12.50 |
| <u>2.77</u> | Laborer I - Seasonal | 8.00 | 11.00 |
| 4.50 | | | |

ENTERPRISE FUNDS

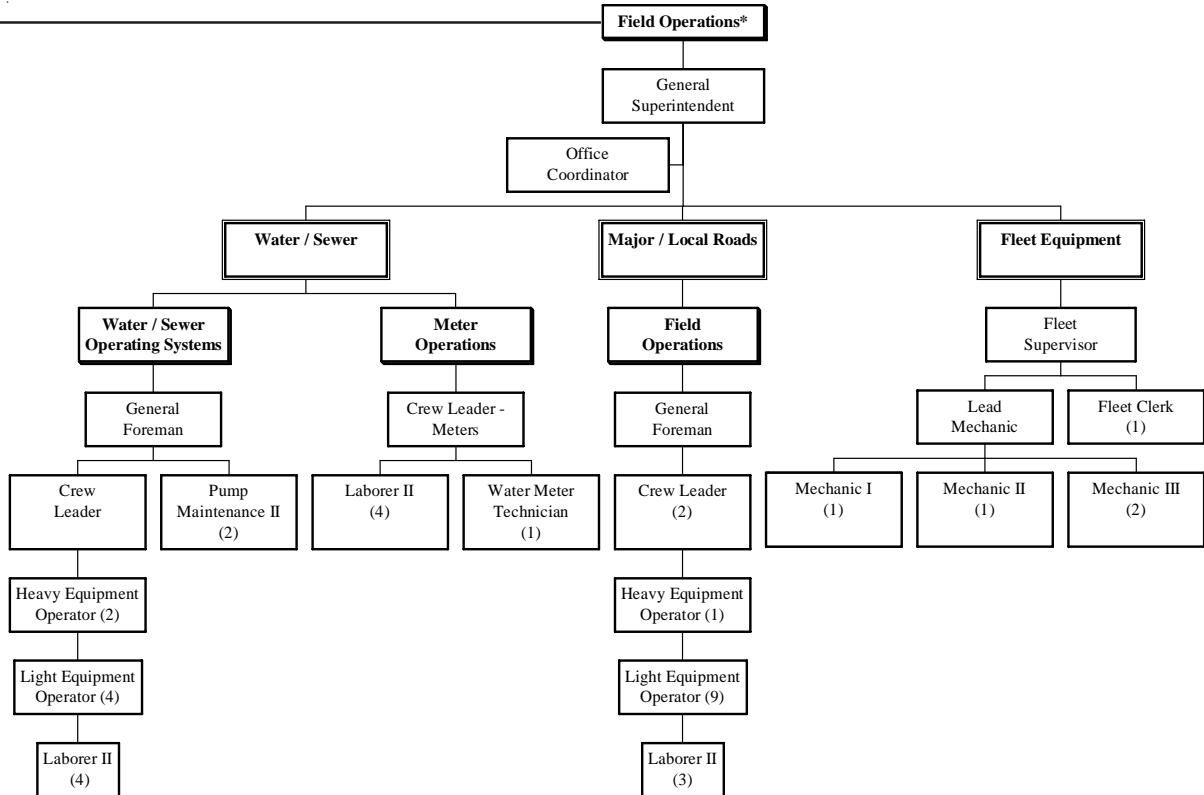
592 - WATER & SEWER DEPARTMENT

DEPARTMENT OF PUBLIC SERVICE/ENGINEERING ORGANIZATIONAL CHART



* Personnel Services in these activities are provided in multiple funds (Major Road, Local Street, Pathway Maintenance, Public Improvement Drains, Water & Sewer, and Fleet) because of the multi-faceted nature of the department.

**DEPARTMENT OF PUBLIC SERVICE/ENGINEERING
ORGANIZATIONAL CHART (CONTINUED)**



ENTERPRISE FUNDS

592 - WATER & SEWER DEPARTMENT

| Performance Indicators | | | | | | |
|---|------------------------|------------------------|------------------------|----------------------|---------------------------|---------------------------|
| | Actual 2005 | Actual 2006 | Actual 2007 | June 2008 | Projected 2008 | Projected 2009 |
| Water Sales (1,000 cu.ft.) | 425,475 | 389,227 | 429,225 | 102,305 | 405,000 | 390,000 |
| Sanitary Sewage Disposed (1,000 cu.ft.) | 328,794 | 309,612 | 328,703 | 98,340 | 323,000 | 321,500 |
| Water Main / Lead Repairs | 10 | 9 | 6 | - | 10 | 15 |
| Meter Installations | 1,772 | 1,660 | 1,703 | 613 | 1,200 | 1,200 |
| MXU's Installed | | 7,461 | 7,688 | 2,714 | 6,000 | 1,650 |
| Meter Reads | 175,490 | 176,378 | 194,683 | 99,793 | 200,000 | 200,000 |
| Water Taps | 320 | 206 | 89 | 26 | 50 | 50 |
| Tap Clean-ups | 225 | 170 | 61 | - | 50 | 50 |
| Final Bill Meter Reads | 1,318 | 1,078 | 951 | 369 | 800 | 700 |
| Grinder Pumps Added to System | n/a | - | 3 | 1 | 3 | 2 |
| Inspections | | | | | | |
| Water | 258 | 168 | 88 | 48 | 80 | 80 |
| Sanitary Sewer | 253 | 173 | 88 | 44 | 80 | 80 |
| Sump | 207 | 95 | 43 | 17 | 30 | 30 |
| Manhole | n/a | 5 | 86 | 810 | 1,800 | 2,000 |
| Repairs | | | | | | |
| Service Line | 68 | 64 | 84 | 18 | 60 | 60 |
| Stop Box | 110 | 50 | 95 | 42 | 90 | 90 |
| Manhole | 55 | 36 | 40 | 18 | 50 | 100 |
| Hydrant | 19 | 45 | 39 | 21 | 40 | 40 |
| Valve | 723 | 191 | 285 | 11 | 50 | 50 |
| Grinder Pump | 10 | 25 | 34 | 26 | 60 | 60 |
| Linear Feet of Sanitary Sewer Inspected | 114,048 | 116,191 | 70,391 | 19,670 | 75,000 | 75,000 |
| Linear Feet of Sanitary Sewer Cleaned | 766,656 | 878,615 | 998,680 | 365,622 | 725,000 | 725,000 |
| Dual Meters Installed | 955 | 627 | 840 | - | 100 | 100 |
| Dual Meters Inspected | 198 | 203 | 176 | - | 100 | 100 |
| City-Wide Survey | | | 2007 | * 2009 | | |
| <i>Residents Who have Visited or have had Contact with a DPS Employee</i> | | | 23% | n/a | | |
| <i>Residents Satisfied (to Very Satisfied) with their Contact with DPS Employee</i> | | | 72% | n/a | | |
| <i>Residents Unsatisfied with their Contact with DPS Employee</i> | | | 19% | n/a | | |
| * Survey to be Conducted every two (2) years | | | | | | |

ENTERPRISE FUNDS

593 - WATER & SEWER CAPITAL FUND

The mission of the Water & Sewer Capital Fund is to provide a funding source with the purpose of providing funding for the replacement of service mains, equipment, contingent repairs, improvements, extensions, and/or enlargements to the Water & Sanitary Sewer System.

Goals:

- Expand the water and sanitary sewer system to provide service to all residents of the City if the cost is reasonable.
- Replace those portions of the water and sanitary sewer system that have outlived their useful lives and are in need of rehabilitation and/or replacement.

Objectives:

- Continue the planning design, construction and, if necessary, right-of-way acquisition for improvements based on the following projects listed in the CIP:
 - o SS-14A / Washington Road - Sanitary Sewer Main Extension
ROW Acquisition \$30,000
 - o WS-14A / Washington Road - Water Main Extension
ROW Acquisition \$30,000

Significant Revenue, Expense, & Program Notes:

- 664001 / Interest Earnings decreased [(29%) / (\$48,000)] due to lower cash balance and lower interest rates anticipated.
- 699510 / Transfer In – Sewer Operating decreased [(15%) / (\$328,460)] due to the near completion of Radio Meter Reading Program (WS-30) in FY 2008.
- 699530 / Transfer In – Water Operating decreased [(10%) / (\$266,520)] due to the near completion of Radio Meter Reading Program (WS-30) in FY 2008.

| 2009 Budget Summary Report | | | | | |
|--|------------------------------------|------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| 593 Water & Sewer Capital Fund Revenues | 2007 Amended Budget | 2007 Audited Actual | 2008 Amended Budget | 2008 June YTD Actual | 2009 Adopted Budget |
| Retained Earnings to Balance | \$ 11,049,410 | \$ - | \$ 4,658,630 | \$ - | \$ - |
| Investment Earnings | 400,000 | 497,237 | 168,000 | 92,795 | 120,000 |
| Other Revenue | - | 549,553 | - | - | - |
| Transfer - In | 5,199,690 | 5,199,690 | 4,789,910 | 2,426,320 | 4,177,430 |
| TO TAL | \$ 16,649,100 | \$ 6,246,480 | \$ 9,616,540 | \$ 2,519,115 | \$ 4,297,430 |
| <i>Per Capita</i> | <i>241.90</i> | <i>90.76</i> | <i>139.72</i> | <i>n/a</i> | <i>62.44</i> |
| 593 Water & Sewer Capital Fund Expenses | 2007 Amended Budget | 2007 Audited Actual | 2008 Amended Budget | 2008 June YTD Actual | 2009 Adopted Budget |
| Retained Earnings to Balance | \$ - | \$ - | \$ - | \$ - | \$ 241,430 |
| Depreciation | 3,590,000 | 3,577,092 | 3,765,430 | 1,634,349 | 3,996,000 |
| Capital Outlay | 13,059,100 | - | 5,851,110 | 1,433,346 | 60,000 |
| TO TAL | \$ 16,649,100 | \$ 3,577,092 | \$ 9,616,540 | \$ 3,067,694 | \$ 4,297,430 |
| <i>Per Capita</i> | <i>241.90</i> | <i>51.97</i> | <i>139.72</i> | <i>n/a</i> | <i>62.44</i> |

ENTERPRISE FUNDS

595 - WATER & SEWER DEBT FUND

The mission of the Water & Sewer Debt Fund is to account for the debt service related to long-term debt issued by the Water & Sewer Fund.

Water Supply & Sanitary Sewer System bonds are recorded in the Water & Sewer Fund and are secured by the revenues of the related fund. It is anticipated that full amount of the debt service due on bond debt will be serviced by Water & Sewer Fund operating revenues.

Goal:

- Maintain a financial profile that secures a high bond rating.

Objectives:

- Keep debt ratios at a minimum level in accordance with City Council policy.
- Timely pay debt service payments due relating to the Extension #5 (Rochester / Sheldon Road Extensions) Bond Issuance.

Significant Revenue, Expense, & Program Notes:

- There are no significant notes for FY 2009.

| 2009 Budget Summary Report | | | | | |
|--|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| 595 Water & Sewer Debt Fund Revenues | 2007 Amended Budget | 2007 Audited Actual | 2008 Amended Budget | 2008 June YTD Actual | 2009 Adopted Budget |
| Investment Earnings | \$ - | \$ 39 | \$ - | \$ 15 | \$ - |
| Transfer - In | 303,400 | 303,400 | 297,390 | 225,000 | 291,040 |
| TOTAL | \$ 303,400 | \$ 303,439 | \$ 297,390 | \$ 225,015 | \$ 291,040 |
| <i>Per Capita</i> | <i>4.41</i> | <i>4.41</i> | <i>4.32</i> | <i>n/a</i> | <i>4.23</i> |
| 595 Water & Sewer Debt Fund Expenses | 2007 Amended Budget | 2007 Audited Actual | 2008 Amended Budget | 2008 June YTD Actual | 2009 Adopted Budget |
| Debt Service | \$ 303,400 | \$ 302,698 | \$ 297,390 | \$ 75,028 | \$ 291,040 |
| TOTAL | \$ 303,400 | \$ 302,698 | \$ 297,390 | \$ 75,028 | \$ 291,040 |
| <i>Per Capita</i> | <i>4.41</i> | <i>4.40</i> | <i>4.32</i> | <i>n/a</i> | <i>4.23</i> |