



**BUILDING DEPARTMENT**  
CITY OF ROCHESTER HILLS



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## **Commercial Flag Pole Application Checklist**

- Application Fee - \$150.00
- Completed and signed Building Permit Application with estimated cost of construction
- Site Plans – three sets (showing location of flag pole with dimensions from building)
- Construction Drawings - Four Sets signed and sealed by Michigan Architect or Engineer
  - Architectural
  - Structural
- Structural Calculations – four sets
- Statement of Special Inspection from Architect or Contractors stating what needs special inspection (i.e., welding, high-strength bolts, special materials, etc.)