City of Rochester Hills
Building Department
1000 Rochester Hills Dr.
Rochester Hills, MI 48309
(248) 656-4615 Phone
(248) 656-4623 Facsimile
(248) 656-4619 24-Hour Inspection Line

RESIDENTIAL EXPEDITED BUILDING PERMIT APPLICATION (OPTIONAL)

APPLICATION SHALL BE FILLED OUT COMPLETELY

ACCREDITED

APPLICATION FEE _____

CASH RECEIPT # _____

I. LOCATION OF BUILDING

ADDRESS	CITY	ZIP CODE
SUBDIVISION	LOT #	
SIDWELL #	ZONING DISTRICT	

II. IDENTIFICATION

A. OWNER OR LESSEE

		EMAIL ADDRESS	FAX NO.
NAME			TELEPHONE NO.
ADDRESS	CITY	STATE	ZIP CODE

B. CONTRACTOR

		EMAIL ADDRESS	FAX NO.
NAME			TELEPHONE NO.
ADDRESS	CITY	STATE	ZIP CODE
BUILDERS LICENSE NUMBER			EXPIRATION DATE
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION			
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION			

III. TYPE OF RESIDENTIAL IMPROVEMENT

ESTIMATED VALUE OF CONSTRUCTION _____

A. WOOD FRAMED DETACHED ACCESSORY STRUCTURE (LARGER THAN 200 SF & 1 STORY ONLY – NO DWELLING OR LIVING AREA)

☐ DETACHED GARAGE **(REFER TO "ACCESSORY STRUCTURE" GUIDEBOOK)**

☐ OTHER _____

B. ALTERATION / REPAIR

☐ BASEMENT FINISH **(REFER TO "BASEMENT FINISH" GUIDEBOOK)**
****PLEASE NOTE: ALL BASEMENTS SHALL CONTAIN AT LEAST ONE (1) EMERGENCY EGRESS WINDOW****

☐ EGRESS WINDOW **(REFER TO "BASEMENT FINISH" GUIDEBOOK)**

☐ REPAIR - TYPE _____

☐ OTHER _____

C. DEMOLITION

☐ HOUSE **(REFER TO "RESIDENTIAL DEMOLITION" GUIDEBOOK)**

☐ GARAGE **(REFER TO "RESIDENTIAL DEMOLITION" GUIDEBOOK)**

☐ SHED (**REFER TO "RESIDENTIAL DEMOLITION" GUIDEBOOK**)

☐ OTHER _____

D. WOOD DECK / RAMP

☐ WOOD DECK **(REFER TO "WOOD DECK / RAMP" GUIDEBOOK)**

☐ RAMP **(REFER TO "WOOD DECK / RAMP" GUIDEBOOK)**

E. PRIVATE SWIMMING POOL

☐ ABOVE GROUND SWIMMING POOL **(REFER TO "PRIVATE SWIMMING POOL" GUIDEBOOK)**

ALL WORK MUST CONFORM TO THE 2009 MICHIGAN RESIDENTIAL CODE. SEPARATE PERMITS ARE REQUIRED FOR MECHANICAL, ELECTRICAL AND PLUMBING WORK.

ALL PROPOSED RESIDENTIAL IMPROVEMENTS WILL RECEIVE A ZONING REVIEW AT THE BUILDING DEPARTMENT AT THE TIME OF APPLICATION.

ALL APPLICATIONS REQUIRE A DETAILED PLOT PLAN SHOWING THE SIZE OF THE LOT, THE LOCATION OF ALL EXISTING STRUCTURE(S), LOCATION, SIZE AND SHAPE OF PROPOSED IMPROVEMENTS AND DISTANCES TO ALL ADJACENT PROPERTY LINES.

IV. PROPOSED SCOPE OF WORK

DESCRIBE IN DETAIL PROPOSED SCOPE OF WORK

_____

_____

_____

V. SELECTED CHARACTERISTICS OF BUILDING

F. DIMENSIONS

1. NUMBER OF STORIES _____ 2. BUILDING HEIGHT _____ 3. BUILDING LENGTH _____ 4. BUILDING WIDTH _____

5. TOTAL SQUARE FOOTAGE OF BUILDNG _____

VI. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

PRINT NAME			TELEPHONE NO.
ADDRESS	CITY	STATE	ZIP
FEDERAL I.D. NUMBER			

STATEMENT OF UNDERSTANDING:

1. THE UNDERSIGNED REQUESTS THAT AN EXPEDITED BUILDING PERMIT BE ISSUED. IT IS UNDERSTOOD THAT ALL WORK PERFORMED IS DONE COMPLETELY AT THE PERMIT HOLDER'S OWN RISK. ANY WORK THAT IS FOUND TO NOT COMPLY WITH ALL CODES CURRENTLY IN EFFECT SHALL BE CORRECTED AT THE PERMIT HOLDER'S EXPENSE.
2. THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF THE ROCHESTER HILLS CONSTRUCTION GUIDEBOOK THAT PERTAINS TO THE IMPROVEMENT NOTED ON THIS APPLICATION

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23a OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.15239, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23a ARE SUBJECT TO CIVIL FINES.

SIGNATURE OF APPLICANT _____ DATE _____